

FIRE Board of Directors Agreement

The following statement is not legally binding, but is morally so. Please read it carefully before signing.

As a Board Member of Foundation for Immigrant Resources and Education (FIRE), I understand that my duties and responsibilities include the following:

1. That I am fiscally responsible, with the other Board members, for this organization. It is my duty to know what our budget is, and to be active in planning that budget, and planning the fundraising to meet the budget.
2. I am *legally* responsible, along with the other Board members, for this organization. I am responsible to know and approve all policies and programs. I know that if I fail in my tasks, and if the organization becomes the subject of a suit from a private person, or from the Federal or state government, I may be held liable for the debts incurred.
3. I am *morally* responsible for the health and well being of this organization. As a member of the Board, I have pledged myself to carry out the mission of FIRE.
4. I will give what is for me a meaningful donation. I may give this as a one-time donation each year, or I may pledge to give a certain amount several times during the year. I will work to connect FIRE with additional in-kind and financial resources.
5. I will actively engage in fundraising for this organization, in whatever way are best suited to me. These may include individual solicitation, doing special events, writing mail appeals and the like. There is no set amount of money that I must raise because I am making a good faith agreement to do my best and bring in as much money as I can.
6. I will attend FIRE Board meetings ever year, and be available for phone consultation. I understand that commitment to the Board will involve 5-10 hours of my time each month and that if I fail to attend three meetings or more in a row, I may be subject to expulsion. I understand that my presence on the board has been invited because of the trust this organization places in my skills and abilities, and my absence at meetings limits the organization's ability to make thoughtful and complete decisions.
7. I understand that no quotas have been set, that no rigid standard of measurement and achievement have been formed. Every Board member is making a statement of faith above every other Board member. We trust each other to carry out the above agreements to the best of our ability, each in our own way, with knowledge, approval, and support of all. I know that if I fail to act in good faith, I must resign, or someone from the Executive Committee will ask me to resign.

In its turn, FIRE is responsible to me in a number of ways:

1. I will be sent, without request, quarterly financial reports, which allow me to meet the prudent personal section of the law.
2. I can call on paid staff or volunteer staff to discuss program and policy, goals and objectives.
3. Board members and staff will respond in a straight forward and thorough fashion to any questions I have which I feel are necessary to carry out my fiscal, legal, and moral responsibilities to the organization.

Signature

Date